

Charter 2009

NATIONAL PARK SYSTEM ADVISORY BOARD

1. **COMMITTEE'S OFFICIAL DESIGNATION.** The official designation of this Federal advisory committee is the National Park System Advisory Board.
2. **AUTHORITY.** The Board was established by Section 3 of the Act of August 21, 1935 (49 Stat. 667; 16 U.S.C. 463), as amended. Establishment is in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. Pursuant to Public Law 111-8, the Board will terminate January 1, 2010. However, due to the importance of the issues on which the Board advises, in the event the Board is not extended by legislation prior to that termination date, the Secretary of the Interior hereby exercises his authority under Section 3 of Public Law 91-383 (16 U.S.C. § 1a-2(c)) to re-establish and continue the Board, under this charter, as a discretionary committee from January 1, 2010, until such time as it may be legislatively reauthorized, provided that it is renewed every two years in accordance with the provisions of FACA. If the Board is renewed legislatively after January 1, 2010, but prior to the expiration of two years from the date of this charter, the Board shall cease to be a discretionary Board and shall revert to a legislative Board, under the terms of this charter.
3. **OBJECTIVES AND SCOPE OF ACTIVITIES.** The Board provides advice to the Director of the National Park Service and the Secretary on matters relating to the National Park Service, the National Park System, and programs administered by the National Park Service, including the administration of the Historic Sites, Buildings, and Antiquities Act; the designation of national historic landmarks and national natural landmarks; and the national historic significance of proposed national historic trails. The Board may advise on matters submitted to the Board by the Director.
4. **DESCRIPTION OF DUTIES.** The duties of the Board are solely advisory, and are as stated in paragraph 3 above. The Board, in consultation with the Director, may adopt such rules as may be necessary to establish its procedures and to govern the manner of its operations and organization in performing its duties.
5. **OFFICIAL TO WHOM THE BOARD REPORTS.** The Board reports to the Director of the National Park Service.
6. **SUPPORT.** Support for the Board is provided by the National Park Service
7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS.** The estimated annual operating cost of the Board is \$200,000, which includes the cost of 1 work-year of staff support.
8. **DESIGNATED FEDERAL OFFICER.** The Director or a National Park Service employee designated by the Director serves as the Designated Federal Official (DFO) for purposes of Section 10 of the FACA to oversee the management of the Board. The DFO approves or calls all meetings of the Board and subcommittees, prepares and approves all meeting agendas, and attends all Board and subcommittee meetings. The DFO is authorized to adjourn any meeting when he or she determines it is in the public interest to do so, and chairs meetings when directed to do so by the Director.
9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS.** The Board meets approximately twice yearly at the call of the DFO. All meetings of the Board are subject to the

provisions of FACA. Meetings of the Board and its subordinate committees are subject to the availability of funding and the prior approval and travel authorization by the Director or the DFO. Meetings are held at such places as are approved by the Director. At Board meetings, a quorum may be declared whenever a majority of members currently appointed is present.

10. **DURATION.** Continuing.

11. **MEMBERSHIP and DESIGNATION.** The Board's membership is composed of no more than 12 individuals selected from among citizens of the United States having a demonstrated commitment to the mission of the National Park Service and representing various geographic regions, including each of the administrative regions of the National Park Service. The Secretary appoints members having outstanding expertise and experience in natural, social and applied science disciplines relevant to the National Park Service mission or as may be defined by statute. Members serve at the discretion of the Secretary and are appointed on a staggered term basis for terms not to exceed 4 years. A vacancy on the Board does not affect the Board's powers, but is filled in the same manner in which the original appointment was made.

The Director designates one member of the Board to serve as chairperson.

Members serve as Representatives or as Special Government Employees (SGEs).

12. **SUBORDINATE COMMITTEES.** The Board chairperson, in consultation with the Director, may establish subordinate committees drawn in whole or in part from the Board. The role of such subordinate committees is solely to gather information or conduct research for the Board, to analyze relevant issues and facts, or to draft proposed position papers and report back to the full Board. Any such subordinate committees are to be chaired by a member of the Board. Membership on and meetings of subordinate committees are subject to approval by the Director.
13. **ETHICS RESPONSIBILITIES OF MEMBERS.** No Board or subordinate committee member may participate in any specific party matter, including a lease, license, permit, contract, claim, agreement, or related litigation, with the Department in which the member has a direct financial interest. In addition, the Department of the Interior will provide materials to those members serving as special Government employees, explaining their ethical obligations with which the members should be familiar. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Board's operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.
14. **RECORDKEEPING.** The records of the Board and any subordinate committees acting under the Board's auspices are to be handled in accordance with General Records Schedule 26, Item 2. The records are to be available for public inspection and copying subject to the Freedom of information Act, 5 U.S.C. 552.

Ken Salazar

Secretary of the Interior

DEC 23 2009

Date Signed

DEC 31 2009

Date Charter Filed